**ATTACHMENT A**

**TECHNICAL APPLICATION FORM – RFA-CATALYZE-217772-Ethiopia-2022-0051**

Organizations responding to RFA-CATALYZE-217772-Ethiopia-2022-0051must complete the following form, *attach any required annexes,* and submit it to the MS4G grants team. Forms are due by November 27, 2022.

1. **Cover Letter (1- Page):** With information regarding the Financial Institutions (FI)Please complete, sign, and date the following section as your Cover Letter. Alternatively, you may attach a separate cover letter of no more than one page which includes all the following information.

|  |  |
| --- | --- |
| Legal Name of Organization: |  |
| Mailing Address: |  |
| Physical Address (if different from above): |  |
| Organization’s Legal Representative: Name and Title: |  |
| Email: |  |
| Telephone: |  |
| *Tax ID # (or other locally TIN #):* |  |
| *Unique Entity Identifier (UEI) Number, for grants expected to exceed $25,000 (or proof of registration for UEI number* |  |
| Website: |  |
| Organization Profile:  Are you legally registered in Ethiopia? YES\_\_\_\_\_\_\_ NO\_\_\_\_\_\_\_\_\_  If yes, Date and Type of Registration \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *Please provide copies of registration documents with your completed form:* | |
| Total funding requested (in USD): | |
| Signature:  Name:  Title:  Date: | |

1. **Proposed Grant Intervention:**

1. **Commercial Bank Profile (2 Page):**

Provide a summary providing an overview of the applicant bank’s current lending/investment activities, inclusive of a narrative of the current level of financing in the agriculture sector and Agri-SMEs by region. Provide any relevant details on the applicant’s overall strategy and priorities in the agriculture and agribusiness sector.

1. **Project Description (4 pages maximum):**

Applicants are requested to present a plan and strategy to rapidly restructure and refinance qualified loans for eligible SMEs based on criteria presented in Section II above, including the following elements:

* A description of the portfolio of qualified loans of eligible SMEs that the applicant proposes to restructure or refinance under this activity. This includes details on the number of SMEs identified per the requirements of this RFA, the type of activity the businesses are engaged in(subsector), geographic location, ownership type, the total amount, and the average size of loans to be restructured or refinanced, and the anticipated/proposed amount of minimum payments requested from CATALYZE MS4G to regularize the proposed portfolio of loans to be worked out.
* As information is available, a summary of the number of jobs, amount of revenue, the volume of agriculture production, or the number of supply chain partners sustained by the operations of the proposed portfolio of SMEs is available for debt restructuring and refinancing.
* A compelling strategy to rapidly identify and engage eligible Agri-SMEs to negotiate and finalize debt restructuring or refinancing contracts that avoid default, disruption of eligible Agri-SME’s operations or its future creditworthiness and performance. This includes a staffing strategy of mobilizing ~~a~~ rapid response ~~workout~~ team and policies and processes to ensure a fast yet prudent workout process.
* Outline how the proposed elements will support progress toward th~~e~~ borrowers’ credit quality and longer-term engagement in the agriculture sector.  How this debt-restructuring process will impact the value chain (farmers, out growers or other value chain actors) should be included.

***Note: - During the application stage, applicants are required to submit broad (portfolio-level) information on their agricultural loan exposure and problem loans (fitting the requirements of this RFA), without disclosing borrowers’ sensitive details.***

***Once the pre-award selection is made and communicated, selected FIs will submit detailed data on problem loans to determine the amount of grant award and the structuring of grant payments. These details, among others, could include; the name of the borrower, sub-sector, geographic location, ownership structure, number of employees, number of outgrowers(in case of primary agriculture businesses, exporters, and agro-dealers) number of members (in case of cooperatives and unions), type of loan, amount of loan, loan terms, the status of the loan, how long the loan has been in arrears/overdue, minimum payment expected to regularize the loan and time-frame to restructure the problem loans.***

1. **Project Implementation Plan (1 page):**

Present an implementation plan that outlines what key activities will be undertaken and when they will take place to ensure success under this initiative. This section may include a Gantt chart of planned activities and a timeline with a brief narrative.

1. **Monitoring and Evaluation Plan (2 pages):**

Describe the monitoring and evaluation methods to be implemented by the applicant as well as the tools used to measure and evaluate the loan restructuring and refinancing activities, targets, and results. This includes methods to capture impact data on the levels of worker and supplier farmer livelihoods sustained because of loan restructuring or refinancing, as well as sales, production, and revenue volumes sustained.

1. **Experience and Capacity (2 pages):**

Describe the applicant’s capability to rapidly quickly mobilize a rapid response workout team and related policies and processes to ensure a rapid yet prudent workout process. Existing workout loan policies and procedures should be explained and referred to in relation to this RFA’s purposes.

**CERTIFICATION**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_hereby certify that this application is current, complete, and accurate.

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Signature Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of Authorized Signatory

***ANNEXES:***

1. *Copies of official registration*
2. *Proof of UEI registration (only if UEI number has not been issued by the time of application submission)*