**ATTACHMENT A**

**TECHNICAL APPLICATION FORM – RFA-CATALYZE-217772-Ethiopia-2023-0057**

Organizations responding to RFA-CATALYZE-Ethiopia-2023-0057 must complete the following form, *attach any required annexes,* and submit it to [Ethiopia.ms4g.grants@thepalladiumgroup.com](mailto:EthiopiaMS4G.procurement@thepalladiumgroup.com). Forms are due by **February 24*, 2023***

1. **Cover Letter:** Please complete, sign, and date the following section as your Cover Letter. Alternately, you may attach a separate cover letter of no more than one page which includes all of the following information.

|  |  |
| --- | --- |
| Legal Name of Organization: |  |
| Mailing Address: |  |
| Physical Address (if different from above): |  |
| Contact Name and Title: |  |
| Email: |  |
| Telephone: |  |
| *Tax ID # (or other locally significant ID #):* |  |
| *Unique Entity Identifier (UEI) Number* |  |
| Website: |  |
| Organization Profile:  Are you legally registered in Ethiopia? YES\_\_\_\_\_\_\_ NO\_\_\_\_\_\_\_\_\_  If yes, Date and Type of Registration \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *Please provide copies of registration documents with your completed form:* | |
| Brief Summary of application:  Please briefly describe the activities you propose to undertake, as well as the intended outcome. | |
| Total funding requested: | |
| Signature:  Name:  Title:  Date: | |

1. **Proposed Grant Intervention:**
2. Company Profile (Maximum 2 pages):

Applicants are expected to present a two (2) Page summary providing an overview of their background and provide any relevant details on their overall strategy and in scaling up utilization of Warehouse receipts.

1. Project Description (Maximum 4 pages):

Applicants are requested to present a plan to manage a certain number of warehouses and attract depositors into these warehouses.

* State the number of warehouses to be operated, average volumes of produce expected to be managed, and expected number of new customers to be reached with the grant.
* A strategy to rapidly expand financing warehouse receipt utilization. This can include orienting current services, introducing new methods/approaches to scale-up, orienting staff resources towards expanding the scale-up, any potential partnerships, or other actions to reduce obstacles to viable farmers and other value chain actors to access warehouses.
* Outline how the proposed elements will support progress toward the applicant’s longer-term engagement in the warehouse receipt financing activity.

1. Project Implementation Plan (1 page)

Please describe a timeline for the planned activities. A Gantt chart may be included as an annex.

1. Monitoring & Evaluation Plan (2 pages):

Describe the monitoring and evaluation methods implemented by the applicant as well as the tools used to measure and evaluate Warehouse utilization and financing results. and impact. CATALYZE MS4G expects collected data to comprise, among others, the type of SME, location, ownership structure, male/ female owned, and other parameters.

1. Experience and Capacity (2 pages):

Please list previous and ongoing experience implementing similar activities.

As an Annex to this Application, please also provide contact information (organization, name, title, phone, and email information) for at least three references that can speak to your organization’s performance and capabilities.

**CERTIFICATION**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_hereby certify that this application is current, complete and accurate.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of Authorized Signatory

***ANNEXES:***

1. *Copy of official registration*
2. *References*