**ATTACHMENT A**

**Concept Note – RFA-CATALYZE-217772-Ethiopia-2023-0059**

Organizations responding to Phase 2 of RFA-CATALYZE-217772-Ethiopia-2023-0059 must complete the following form and submit it to [CATALYZE-Ethiopia.ms4g.grants@thepalladiumgroup.com](mailto:CATALYZE-Ethiopia.ms4g.grants@thepalladiumgroup.com). Forms are due by January 31, 2024

1. **Cover Letter:** Please complete, sign, and date the following section as your Cover Letter. Alternately, you may attach a separate cover letter of no more than one page which includes all of the following information.

|  |  |
| --- | --- |
| Legal Name of Organization: |  |
| Mailing Address: |  |
| Physical Address (if different from above): |  |
| Contact Name and Title: |  |
| Email: |  |
| Telephone: |  |
| *Tax ID # (or other locally significant ID #):* |  |
| *Unique Entity Identifier (UEI) Number* |  |
| Website: |  |
| Organization Profile:  Are you legally registered in Ethiopia? YES\_\_\_\_\_\_\_ NO\_\_\_\_\_\_\_\_\_  If yes, Date and Type of Registration \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Brief Summary of application:  Please briefly describe the activities you propose to undertake, as well as the intended outcome. | |
| Total funding requested: | |
| Signature:  Name:  Title:  Date: | |

1. **Proposed Grant Intervention:**
2. Technical Approach (no more than 3 pages):

Describe the proposed activities and overarching program elements and how they contribute to MS4G’s objectives. This section should include:

* 1. The sector and program area the concept focuses on.
  2. Brief description of the problem or challenge the concept aims to resolve.
  3. A description of the proposed activities and how they will help address the stated challenges and advance CATALYZE MS4G’s objectives within the stated program area.
  4. The key results it will produce.
  5. A description of how the activity will involve or benefit women, youth, and businesses outside of Addis Ababa.
  6. A brief description of how the applicant will continue to maintain or scale the activities after the grant funding.

1. Capabilities Statement (no more than 1 page):

Present the background and capabilities of the applicant and other organization(s) in the partnership, with an emphasis on experience with the programmatic areas described in Section 1 and within the food security, WASH, and fertilizer sectors, as well as experience in Ethiopia. In the event that the applicant’s concept builds upon current or past initiatives, provide information on the outcomes of those activities.

**CERTIFICATION**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_hereby certify that this application is current, complete and accurate.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of Authorized Signatory