**ATTACHMENT B**

**TECHNICAL APPLICATION FORM – RFA-CATALYZE-217772-Ethiopia-2022-0060**

Organizations responding to RFA-CATALYZE-217772-Ethiopia-2022-0060 must complete the following form, *attach any required annexes,* and submit it to the MS4G grants team. Forms are due by March 21, 2023.

1. **Cover Letter (1- Page):** With information regarding the Financial Institutions (FI)Please complete, sign, and date the following section as your Cover Letter. Alternatively, you may attach a separate cover letter of no more than one page which includes all the following information.

|  |  |
| --- | --- |
| Legal Name of Organization: |  |
| Mailing Address: |  |
| Physical Address (if different from above): |  |
| Organization’s Legal Representative: Name and Title: |  |
| Email: |  |
| Telephone: |  |
| *Tax ID # (or other locally TIN #):* |  |
| *Unique Entity Identifier (UEI) Number, for grants expected to exceed $25,000 (or proof of registration for UEI number* |  |
| Website: |  |
| Organization Profile:  Are you legally registered in Ethiopia? YES\_\_\_\_\_\_\_ NO\_\_\_\_\_\_\_\_\_  If yes, Date and Type of Registration \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *Please provide copies of registration documents with your completed form:* | |
| Total funding requested (in USD): | |
| Signature:  Name:  Title:  Date: | |

1. **Proposed Grant Intervention:**

1. **Profile of the Financial Institution (FI) (no more than 2 pages):**

Provide a two (2) Page summary providing an overview of the applicant FI’s current lending/investment activities, inclusive of 1) a narrative of the current level of financing in the fertilizer and input value chain, 2) the proportion of MSME borrowers/clients within the Food security(FS) sector and overall lending portfolio; and 3) a breakdown of FS in general and fertilizer and input lending by geographic areas. Provide any relevant details on the applicant’s overall strategy and financial products and services used in mobilizing credit in the FS sector, specifically MSMEs in the fertilizer value chain.

1. **Project description (maximum 4 pages)**

Applicants are requested to present a plan to mobilize financing to MSMEs in the food security sector based on the requirements and eligibility presented in Section II above, including the following element:

* State the total amount in US dollars to be committed for financing/investment into fertilizer and inputs for the grants period.  To the extent possible, provide details on which types of financial products and services are likely to be offered to or expanded to MSMEs under this program.  To the extent possible, estimate the potential number of MSMEs to be served and the average size of a transaction. Provide a brief rationale for this committed amount’s feasibility in the grant time frame. (**Note**: this target financing amount will be used to set milestone targets and milestone grant payment amounts. Final milestones and payment amounts will be negotiated prior to award).
* A strategy to rapidly expand financing to eligible MSMEs. This can include orienting current financial services to MSMEs, introducing new financial instruments/loan products well suited for MSMEs, re-orienting staff resources towards expanding MSME client base, any potential partnerships, or other actions to reduce obstacles to viable MSMEs to access financing from the applicant.
* A strategy for inclusive financing to individuals and MSMEs that includes a minimum of 30 percent women-owned enterprises, and 50 percent of financing to individuals/enterprises in peri-urban and secondary cities outside of Addis Ababa.
* Outline how the proposed elements will support progress toward the applicant’s longer-term engagement in the FS sector and MSME lending at large.

1. **Project Implementation Plan (1 page)**

Present an implementation that outlines when key activities will take place to ensure success under this initiative. Please attach a Gantt chart of planned activities and a timeline for their completion, with a brief description

1. **Monitoring & Evaluation plan (2 pages):**

Describe the monitoring and evaluation methods implemented by the applicant as well as the tools used to measure and evaluate fertilizer and input financing results and impact. CATALYZE MS4G expects collected data to comprise, among others, the type of SME, location, ownership structure, male/ female owned, age of the owner, and other parameters.

1. **Experience and Capacity (maximum 2 pages)**

Describe the applicant’s capability to rapidly expand its MSME client base and meet their financing needs in an inclusive manner (E.g., outside of Addis Ababa and extending financing to women-owned enterprises.

**CERTIFICATION**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_hereby certify that this application is current, complete, and accurate.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of Authorized Signatory

***ANNEXES:***

1. *Copies of official registration*