

QUESTIONS & ANSWERS

Date: 9/19/23

Reference Request for Proposal Number: RFP-CATALYZE-ASIA-2023-0092

Dear Offerors,

Please see below answers to the questions submitted catalyze.procurements@thepalladiumgroup.com.

No	Question	Answer
1	The life of the fund is four years. Is the intent for all \$10-\$15M to be raised in the stated contract timeline?	Yes, the intention is for the funds raised to contribute to activities and project related costs during the life of the project and not fund anything longer term.
2	USAID is listed as the anchor funder. How much of the first \$10M-\$15M are they contributing?	USAID's role as the funder is in reference to their overall source of contracting and funding for the ASP activity and that USAID funds will be used to pay the fees that the bidders propose as a part of implementing the activities outlined in the SOW. Bidders should include in their budget the appropriate fees necessary to operationalize the funds that are directly billed to Palladium.
3	Does the Palladium-CATALYZE team have any other potential anchor donors established in the pipeline interested in contributing to the fund?	No, Palladium/CATALYZE has not identified or engaged with any other funders or donors for this activity at this time.
4	Does CATALYZE or USAID have any minimum funding requirements expected from a donor or can this be determined by the strategy developed by the fundraising subcontractor?	There are no specific requirements regarding size or number of donors. Bidders are encouraged to propose their own fundraising strategy and pipeline.
5	Could you clarify the type of consulting, advisory, and administrative support services as required beyond the items specified in the deliverables (i.e., reporting, research pitching, etc.)? What percentage of time do you expect the subcontractor to allocate to services/deliverables?	These services may entail ad hoc reporting or tasks that would facilitate Palladium/CATALYZE's ability to account for selected fundraiser's strategy in Palladium's implementation of the ASP programs, for planning and communication purposes, or otherwise. Bidders are encouraged to propose their own breakdown of services and deliverables that will provide sufficient resources to conduct fundraising and collaborate with Palladium.
6	What is the scope/type of information reported on a monthly basis to USAID? Is this reporting only related to fundraising aspects of the project? What aspects of the reports will CATALYZE be responsible for vs the subcontractor or even the fiscal sponsor partner?	Monthly reporting to USAID may include data on funds raised, outreach conducted (number of donors engaged, agreements signed, etc.), or other metrics that may be useful for USAID and/or Palladium. Palladium will be responsible for preparing and submitting all reports, but will send regular data calls to the fundraiser and fiscal sponsor (if distinct from proposed reporting included in milestone/deliverable schedule).
7	Is there a ceiling on the fixed price part of the budget?	No. Bidders are encouraged to propose a budget that is sufficient for carrying out the proposed fundraising strategy.