**QUESTIONS & ANSWERS**

**Date:** October 19, 2023

**Reference Request for Proposal Number**:  RFP-217772-CATALYZE-ASIA-2023-0114

Dear Offerors,

Please see below answers to the questions submitted catalyze.[procurements@thepalladiumgroup.com](mailto:catalyze.procurements@thepalladiumgroup.com).

| **No** | **Question** | **Answer** |
| --- | --- | --- |
| 1 | Can you please confirm:  1) Deadline for concept note 20/10 2023  2) Deadline for final proposal 15/1 2024 | The current deadline for proposal submission is October 20, 2023. However, this is being extended to November 3, 2023. Please be advised though that this is not a two-stage application process and there is no distinction between concept notes and final proposals. Complete proposals should be submitted by the updated due date (reference RFP Amendment). |
| 2 | Do we need to confirm or register our interest before submitting the concept note? | No, there are no requirements for registering interest prior to submission of final proposals. |
| 3 | For the skills training, should the identified skills be specific and unique to the industries mentioned (utilities, food and beverage, tourism and hospitality, administration, and accounting)? Or it's open to any relevant skills that will allow them to land in a job in those industries (i.e., digital/tech skills, communication skills, etc.) that's needed across all industries)? | It is not necessary to specify specific sector skills, but bidders should propose their strategy to identify employers that may be potential hirers of participants and bidders can tailor their curricula to those potential employers. |
| 4 | Is recruitment of the 4Ps learner part of the scope? Or the participating youth has already been pre-identified and will be turned over to the one in charge of training? | No, a separate RFP for identifying and enrolling participants has been released and is currently live (RFP-CATALYZE-PHIL-2023-0005). |
| 5 | Is the search for potential employers in those industries part of the work scope? Also, are those employers situated in the same location mentioned in the brief (Pasig City, Metro Manila, and nearby municipalities in Region IV-A) | Yes, bidders should propose a strategy for identifying employers. Potential employers do not necessarily need to be in the cited locations but should be accessible for participants. |
| 6 | Are the proposed performance metrics regarding employment the same as those mentioned in RFP-CATALYZE-PHIL-2023-0004? | No, RFP-CATALYZE-PHIL-2023-0004 deals specifically with engaging business advisory service providers to provide assistance to SMEs to encourage additional employment of participants, whereas this RFP deals with providing support directly to participants. |