**QUESTIONS & ANSWERS**

**Date:** October 19, 2023

**Reference Request for Proposal Number:** RFP-217772-CATALYZE-PHIL-2023-0002

Dear Offerors,

Please see below answers to the questions submitted catalyze.procurements@thepalladiumgroup.com.

| **No** | **Question**  | **Answer**  |
| --- | --- | --- |
| 1  | We have existing programs that run training for the identified soft skills (confidence, communication, etc.). Can we combine participants of your program with our existing training programs? Or do you want to run this exclusively only for your learners? | Palladium welcomes leveraging existing programs, but learners should not be combined. |
| 2  | Is there an existing module that you are already using? Or are we expected to develop a customized module? | Palladium is asking bidders to propose their own module for this activity. Bidders may use an existing module or tailor one for this purpose. Palladium does not have an existing module. |
| 3  | Are we expected to be recruiting the learners ourselves following your profile description? Or are they already existing in your communities? | No, a separate RFP for identifying and enrolling participants has been released and is currently live (RFP-CATALYZE-PHIL-2023-0005). |
|  4  | Is this RFP for just the curricula design? | No, this RFP is for both the design of the curricula and the delivery of training. |
| 5  | Are the target participants out of school or a mix of both? | The target demographic for this activity is out of school 4Ps participants from the ages of 18 to 24. There is a mentorship component targeting 14–18-year-olds as well. |
| 6  | What is the expected schedule? MWF? Saturdays only? And how many hours per week? | There is not a prescribed schedule. Bidders should propose a schedule that makes sense for their proposed approach. The health trainings will be delivered alongside other vocational trainings that are part of this activity. Bidders are encouraged to reference other training providers’ (e.g., TESDA) training schedules.  |
| 7 | What infrastructures available? Classrooms in schools? Equipment? | Palladium is currently considering these logistical questions. We anticipate that health modules will be delivered alongside technical and vocational modules. Therefore, it is possible that we can leverage the infrastructure of those partners (i.e., training classrooms). However, offerors should specify what space and equipment is needed. Palladium will serve as the coordinator of resources across selected bidders and activities. |
| 8 | Can multiple organizations submit a single bid? | Yes, bidders may propose a consortium or partnership approach as long as the management of such a relationship is addressed in their proposal. |

Note: A separate RFP will be issued for the development and delivery of a psychosocial support curriculum.