**Step 1: Select either the registration link for the** [**English**](https://events.teams.microsoft.com/event/38e26ccb-a2d8-4e25-8851-486987df6a95@e7942974-9738-4a4a-b646-2ab90f79db0f) **(December 5th, 2023 from 4:00 – 5:00 PM ET) or** [**Spanish**](https://events.teams.microsoft.com/event/e029fc07-bf28-4c25-a58a-241f7537554c@e7942974-9738-4a4a-b646-2ab90f79db0f) **(December 5th, 2023 from 5:00 – 6:00 PM ET) session and hit register on the site:**

A close-up of a note

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**Step 2: Enter your First Name, Last Name, and email address (optional to also add your organization name in parentheses alongside your name):**

A screenshot of a web page

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**Step 3: You will receive an email confirmation containing the link to join the event, as seen below.**

A screenshot of a cell phone

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**Step 4: After pressing on the link in your email you will be prompted to join either via the Microsoft Teams application or online website. Select “Continue on this browser” if you do not wish to install the application.**

