Technical Proposal

(A) Cover Letter

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| RFP Number | RFP-CATALYZE-PHIL-2023-0003 |
| RFP Title | Peer Mentorship Training and Facilitation for Young Adults and Adolescents |
| Proposal Title |  |
| Organization Name |  |
| Organization Contact Information |  |
| Organization Address |  |
| Organization Type |  |
| Unique Entity Identification (UEI) Number |  |
| Authorized Signature & Date |  |

(B) Background and Overview of the Firm (max 1 page)

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(C) Technical Proposal (max 5 pages)

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| 1. Outline of Approach: |
| Scope A – Peer Mentorship |
| i. Review of existing training design/curriculum and best practices for youth/peer mentorship |  |
| ii. Proposed content of peer mentorship curriculum |  |
| iii. Proposed forms and methods of pre-mentorship training, including selection of mentors from CATALYZE’s pool of young women and sourcing of mentees from the broader public |  |
| iv. Any additional support, resources, and tools to be provided to both mentors and mentees, including a plan to handle referrals of sensitive cases (e.g., situations of domestic abuse, early pregnancy, mental health crisis, etc.) |  |
| v. Proposed activity for the recognition of mentors and mentees after the program duration, including possible incentives which can be awarded to both mentors and mentees |  |
| Scope B – Peer Support Groups and Psychosocial Services |
| i. Proposed psychosocial services that can be provided to the cohort of participants (ages 18-24) through their skilling and employment journey, as needed |  |
| ii. Proposed design for the regular check-ins with the skilling and employment cohort (men and women, ages 18-24) towards organizing them into peer support groups |  |
| iii. Proposed psychosocial services that may be provided to this cohort, as needed, throughout their skilling and employment journey |  |
| 2. Implementation Timeline and Illustrative Work Plan |
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(D) Management Approach (max 2 pages)

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| Personnel Proposed | Role |
| Activity Manager |  |
| Additional Personnel 1 |  |
| Additional Personnel 2 |  |

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| Partners Proposed | Role |
| Partner 1 |  |
| Partner 2 |  |
| Partner 3 |  |

(E) Monitoring, Evaluation, and Learning Framework (max 2 pages)

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| Approach for data collection (at minimum baseline and endline assessments), quality assurance, reporting and compliance on the following illustrative indicators. Offerors may propose additional indicators.* Number of individuals trained as peer mentors
* % increase in knowledge of healthy behaviors among mentors and mentees
* % increase in feelings of confidence/self-esteem among all CATALYZE PH youth participants (skilling and employment cohort), mentors and mentees
* % increase in leadership and communication skills among mentors
* Percentage of cases/situations addressed or resolved through psychosocial support services over number of cases/situations reported
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| Anticipated results (i.e., targets) for the aforementioned indicators |
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| Approach to collaboration, learning, and adaptation |
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(F) Gender Mainstreaming Plan (max 1 page)

Gender mainstreaming involves identifying and addressing the unique barriers a gender may face in accessing services and participating. The offeror should consider the barriers female trainees may encounter and propose appropriate solutions. CATALYZE requires 60% of participants are female. The offeror should describe methods, including additional support and targeted outreach to meet this requirement.

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(G) Past Experience Information/Capability Statement (max 2 pages)

Briefly describe the offeror’s (as well as any partners’) previous work, experience, and demonstrated success in achieving activity goals.

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